



A meeting of **HUNTINGDONSHIRE DISTRICT COUNCIL** will be held as a **REMOTE MEETING VIA ZOOM** on **WEDNESDAY, 14 OCTOBER 2020** at **6:00 PM** and you are requested to attend for the transaction of the following business:-

## **AGENDA**

**A LIVE STREAM OF THE MEETING WILL BE AVAILABLE FOR PUBLIC VIEWING AT [www.youtube.com/user/HuntingdonshireDC](http://www.youtube.com/user/HuntingdonshireDC) OR VIA THE LINK AVAILABLE ON THE COUNCIL'S WEBSITE.**

### **APOLOGIES**

**1. MINUTES** (Pages 7 - 20)

To approve as a correct record the Minutes of the Meetings held on 17th June 2020.

**Time Allocation: 2 Minutes.**

**2. MEMBERS' INTERESTS**

To receive from Members declarations as to disclosable pecuniary, non-disclosable pecuniary or non-pecuniary interests in relation to any Agenda item. See Notes below.

**3. CHAIRMAN'S ENGAGEMENTS AND ANNOUNCEMENTS** (Pages 21 - 22)

To note the Chairman's engagements and receive any announcements since the last Council meeting.

**Time Allocation: 5 Minutes.**

**4. EXECUTIVE LEADER'S UPDATE**

The Executive Leader, Councillor R Fuller to address the Council.

**Time Allocation: 40 Minutes.**

**5. QUESTIONS TO MEMBERS OF THE CABINET**

In accordance with the Council Procedure Rules, all questions –

- ❖ Must be relevant to matters for which the Council has powers or duties;

- ❖ Must not relate to an item which is included elsewhere on the Council Agenda;
- ❖ Should be limited to obtaining information or pressing for action; and
- ❖ Should not exceed two minutes in duration.

Questions should not divulge or require to be divulged, confidential or exempt information.

**Time Allocation: 10 Minutes.**

**6. CORPORATE PLAN REFRESH 2020/21 (Pages 23 - 40)**

The Executive Leader, Councillor R Fuller to present a refresh of the Corporate Plan for 2020/21 detailing the proposed new actions and performance indicators to Council for approval.

*(The new actions and performance indicators have been endorsed by the Overview and Scrutiny Panel (Performance and Growth and the Cabinet at their meetings in September 2020).*

**Time Allocation: 10 Minutes.**

**7. CODE OF FINANCIAL MANAGEMENT 2020/21 (Pages 41 - 58)**

Councillor G J Bull, Chairman of the Corporate Governance Committee, to present a revised Code of Financial Management for approval by the Council.

*(The report was endorsed by the Corporate Governance Committee at their meeting on 23rd July 2020).*

**Time Allocation: 5 Minutes.**

**8. ANNUAL REPORT OF THE CORPORATE GOVERNANCE COMMITTEE (Pages 59 - 70)**

Councillor L W McGuire, former Chairman of the Corporate Governance Committee, to present the Annual Report of the Committee for the year ending 31st March 2020.

*(The Report was endorsed by the Corporate Governance Committee at their meeting on 23rd July 2020).*

**Time Allocation: 5 Minutes.**

**9. TREASURY MANAGEMENT SIX MONTH PERFORMANCE REVIEW (Pages 71 - 92)**

Councillor J A Gray, Executive Councillor for Finance and Resources, to present the Treasury Management Six Month Performance Review.

*(This report was considered by the Cabinet at their meeting on 16th July 2020).*

**Time Allocation: 10 Minutes.**

**10. LICENSING ACT 2003: STATEMENT OF LICENSING POLICY (Pages 93 - 124)**

Councillor S J Criswell, Chairman of the Licensing Committee, to present a draft Statement of Licensing Policy to the Council for approval for a five-year period from January 2021.

*(The draft Statement was endorsed by the Licensing Committee at their meeting on 30th September 2020).*

**Time Allocation: 5 Minutes.**

**11. USE OF SPECIAL URGENCY PROVISIONS 2019/20 (Pages 125 - 130)**

In accordance with 18.3 of the Council's Access to Information Procedure Rules, the Executive Leader Councillor R Fuller, to present the annual report on executive decisions taken using the Special Urgency Provisions set out within the District Council's Constitution.

**Time Allocation: 5 Minutes.**

**12. CAMBRIDGESHIRE AND PETERBOROUGH COMBINED AUTHORITY - UPDATE**

Councillor R Fuller, Executive Leader to present on the activities of the Cambridgeshire and Peterborough Combined Authority.

Councillors S J Corney and P A Jordan to provide an update on the Cambridgeshire and Peterborough Combined Authority Overview and Scrutiny Committee.

Councillor G J Bull to provide an update on the Cambridgeshire and Peterborough Combined Authority Audit and Governance Committee.

Decisions Summaries for meetings held in June, July and August 2020 have been circulated to Members separately on the Members briefing.

Decisions summaries for the most recent meetings (28th September, 30th September and 2nd October 2020) are not yet available and will be circulated in advance of the meeting if possible.

In accordance with the Protocol agreed at the February 2017 meeting, this item provides an opportunity for District Council Members to ask questions and comment on Cambridgeshire and Peterborough Combined Authority issues.

If Members wish to raise questions or issues requiring a detailed response, it would be helpful if they can provide prior notice so that the necessary information can be obtained in advance of the meeting.

**Time Allocation: 20 Minutes.**

### 13. OUTCOMES FROM COMMITTEES AND PANELS (Pages 131 - 134)

An opportunity for Members to raise any issues or ask questions arising from recent meetings of the Council's Committees and Panels.

A list of meetings held since the last Council meeting is attached for information and Members are requested to address their questions to Committee and Panel Chairmen.

**Time Allocation: 10 Minutes.**

### 14. VARIATIONS TO THE MEMBERSHIP OF COMMITTEES AND PANELS

Group Leaders to report on variations to the Membership of Committees and Panels if necessary.

**Time Allocation: 2 Minutes.**

6th day of October 2020



Head of Paid Service

### **Disclosable Pecuniary Interests and Non-Statutory Disclosable Interests**

Further information on [Disclosable Pecuniary Interests and Non - Statutory Disclosable Interests is available in the Council's Constitution](#)

### **Filming, Photography and Recording at Council Meetings**

The District Council permits filming, recording and the taking of photographs at its meetings that are open to the public. It also welcomes the use of social networking and micro-blogging websites (such as Twitter and Facebook) to communicate with people about what is happening at meetings.

Arrangements for these activities should operate in accordance with [guidelines](#) agreed by the Council.

**Please contact Mrs Lisa Jablonska, Elections and Democratic Services Manager, Tel No. 01223 739952 / e-mail [Lisa.Jablonska@huntingdonshire.gov.uk](mailto:Lisa.Jablonska@huntingdonshire.gov.uk) if you have a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Committee/Panel.**

Specific enquiries with regard to items on the Agenda should be directed towards the Contact Officer.

Members of the public are welcome to attend this meeting as observers except during consideration of confidential or exempt items of business.

Agenda and enclosures can be viewed on the [District Council's website](#), together with a link to a Broadcast of the meeting.

### **Emergency Procedure**

In the event of the fire alarm being sounded and on the instruction of the Meeting Administrator, all attendees are requested to vacate the building via the closest emergency exit.